

Republic of the Philippines  
 Department of Budget and Management  
**PROCUREMENT SERVICE**  
 RR Road, Cristobal Street, Paco Manila

**LETTER ORDER No. : LO24-00095**

ACD Investigation Security Agency, Inc.  
 961 Quezon Boulevard, Brgy. 37D  
 Davao City, Davao del Sur

Date: December 16, 2024  
 Bidding No.: AMP-022-24  
 Date of Opening: December 9, 2024

Please deliver the article(s) product(s) supplies/materials listed below priced in accordance with your Quotation No. \_\_\_\_\_ dated \_\_\_\_\_ subject to the terms and conditions enumerated below.

ITEM	QTY	UNIT	ARTICLES/DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1	lot	Security Services for PS-DBM Regional Depot Davao  * Two (2) Security Guards on 12-hour shifts per day one (1) on day shift and one (1) on night shift * One (1) year from 17, December 2024 to 16, December 2025 * PR24-1007 * For Regional Depot Davao c/o ROG * Resolution No. PS-BAC-24-12-03  ===== Subject to Expended Withholding Tax, Creditable Withholding Tax and Other Percentage Taxes Reference: RA 10963, RA9337, Revenue Regulation Nos. 13-18, 11-18, 16-05, 14-02, 12-01 and 2-98	811,123.32	811,123.32
Price Validity : Calendar Days				Total Amount :	811,123.32
Place of Delivery :			Delivery Instruction : within twelve (12) months from receipt of the Notice to Proceed (NTP)		
Km.3, Mac Arthur Highway N			<b>Signature Redacted</b>		
Certified Correct :			12/16/24		
ABIGAIL ANN O. ALICDAN-ESPERE OIC, GSD			<b>Signature Redacted</b>		
FUNDS AVAILABLE :			LADY LOU A. GIMENO		
Php 811,123.32			Chief Accountant		
APPROVED BY:			16 DEC. 2024		
PHILIP JOSEF T. VERA CRUZ Deputy Executive Director, Supply Chain Group			Date		
Supplier's copy received by:			December 16, 2024		
AMY DILLA GRABATO, CSP, CSMS Signature over name in print			Date Received		



## NOTICE TO PROCEED

**MS. AMY DILLA-GRABATO**

*Authorized Representative*

**ACD INVESTIGATION SECURITY AGENCY, INC.**

Quezon Boulevard, Brgy 37 D,  
Davao City, Davao Del Sur

Dear **Ms. Dilla-Grabato**:

The attached Letter Order having been approved, notice is hereby given to **ACD INVESTIGATION SECURITY AGENCY, INC.** that performance on the **Procurement of Security Service for Procurement Service Regional Depot – Davao** under **AMP No. 022-24 (SVP)** shall commence effective on the date of receipt of this Notice:

LOT	ITEM DESCRIPTION	QTY / UOM	UNIT PRICE	TOTAL CONTRACT PRICE
1	Renewal of Security Service for Procurement Service Regional Depot – Davao	1 lot	₱811,123.32	<b>₱811,123.32</b>

**Amount in words:** Eight Hundred Eleven Thousand One Hundred Twenty-Three Pesos and 32/100.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Letter Order and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

**Signature Redacted**

**JAIME M. NAVARRETE, JR.**

*Director IV, Regional Operations Office*

Date of receipt of this Notice:

December 16, 2024

Name of Authorized Representative:

AMY DILLA-GRABATO, CSP, CSMS

Signature of Authorized Representative:

**Signature Redacted**